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## **Deepwater Horizon Medical Benefits CLAIMS ADMINISTRATOR Web Portal Privacy Policy**

The Garretson Resolution Group has been preliminarily appointed Claims Administrator for the Medical Benefits Settlement. As Claims Administrator, this Web Portal Privacy Policy was created and implemented to prevent unauthorized disclosure of a claimant's non-public personal identifiable information (PII) and individual identifiable health information (IHII). The CLAIMS ADMINISTRATOR's personnel are required to follow specific security procedures and compliance standards for storing, using and disposing of a claimant's PII and IHII. This policy will describe the CLAIMS ADMINISTRATOR's practices regarding the collection, use and disclosure of the claimant information you may provide via this web portal. Please be sure to read the entire Privacy Policy before submitting information to this web portal.

### **I. Consent**

The CLAIMS ADMINISTRATOR will only collect a claimant's information via the web portal if you choose to provide it. By using the web portal, you agree to the terms of this Privacy Policy. When you submit information via this web portal, you consent to the collection, use, and disclosure of that information in accordance with this Privacy Policy.

The CLAIMS ADMINISTRATOR will happily accept your information in hardcopy form if you do not wish to submit your information to us via the web portal. Forms are available on the website for you to download and send to us via U.S. Mail. Additionally, you may submit your information by calling our toll-free customer service line at 1-877-545-5111.

### **II. Collection, Use and Disclosure of Claimant's Private Information**

#### **A. Information the CLAIMS ADMINISTRATOR Collects from Medical Benefit Claimants**

To allow the CLAIMS ADMINISTRATOR to fill your requests for forms, you will be required to provide personal information. Some of the information you may need to provide the CLAIMS ADMINISTRATOR via the web portal includes: your name, mailing address, phone number(s), and email address.

To ensure the information you provided via the web portal is kept accurate, current and complete, please contact the customer service toll free number listed above to update and correct personal information. Additionally, you can submit this information via email using the [info@deepwaterhorizonmedicalsettlement.com](mailto:info@deepwaterhorizonmedicalsettlement.com) found on this website.

#### **B. Use of Claimant's Private Information by THE CLAIMS ADMINISTRATOR**

The CLAIMS ADMINISTRATOR collects and uses a claimant's information for the express purpose of responding to your request for forms and later for processing claims.



The CLAIMS ADMINISTRATOR may also use your information to comply with applicable law, government regulations and court orders.

C. Disclosure of Claimant's Private Information to Third Parties

In order to effectively and efficiently process claims, the CLAIMS ADMINISTRATOR may be required to provide reports on claims to interested parties, including the litigants in this case and the court in which this case is pending. These reports may contain the personal information you have provided through this web portal.

The CLAIMS ADMINISTRATOR does not share any non-public personal information about you with non-affiliated third parties or sell any claimant information to mailing or mass marketing companies.

The CLAIMS ADMINISTRATOR reserves the right to disclose a claimant's private information acquired via this web portal if we believe, in good faith, that the information submitted to us evidences fraud or that the web portal is being misused in a manner that may infringe upon the rights or property of the CLAIMS ADMINISTRATOR, other visitors to the web portal, or anyone else.

### III. Security

The CLAIMS ADMINISTRATOR uses a wide variety of computer hardware and software tools to guard system and data privacy and integrity. The CLAIMS ADMINISTRATOR's computer systems are also protected by additional measures such as network routers and firewalls intended to prevent unauthorized access. When our website directs a user to enter contact information, that information is encrypted and is protected with the best encryption software in the industry – SSL( Secure Sockets Layer). While on a secure page, the lock icon on the bottom of Web browsers such as Netscape Navigator or Microsoft Internet Explorer becomes locked.

While the CLAIMS ADMINISTRATOR strives to protect your privacy, no transmission over the internet can be guaranteed 100% secure. Therefore, the CLAIMS ADMINISTRATOR cannot warrant or guarantee the security of any personal information you transmit to us via the web portal, or any document you upload online, or be responsible to the theft, destruction or inadvertent disclosure of that information.

While we use SSL encryption to protect sensitive information online as appropriate, we also do everything in our power to protect user-information off-line. All of our user's information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job are granted access to personally identifiable information. Furthermore, ALL employees are kept up-to-date on our security and privacy practices. Finally, the servers that store personally identifiable information are in a secure environment.



## IV. Compiled Information

### A. Statistical Information

We may gather non-personal, statistical information about the use of the web portal, such as how many visitors visit a specific page, how long they remain on that page, and the hyperlinks, if any on which the “click.” Through the use of technological features such as “internet protocol addresses” (a number automatically assigned to your computer wherever you use the internet) and “cookies” (pieces of information that the site transfers to an individual’s hard drive for record-keeping purposes), we may collect that kind of information to enable the site to work correctly, to evaluate use of the site, and to support analytics. We may also compile that data to describe the use of the site to interested parties, or respond to a government and/or legal request. This compiled information will not personally identify you or any other visitor to the site.

### B. IP Addresses

Web servers, computers that “serve up” web pages, automatically identify your computer by its IP address. We record IP addresses for purposes of system administration, to report statistical information to interested parties and to track the use of the site. When a visitor requests pages from the site, our servers log the visitor’s IP address. Although your session is logged, you typically remain anonymous to us and it is not the CLAIMS ADMINISTRATOR’s practice to link IP addresses to personal information.

The CLAIMS ADMINISTRATOR, however, reserves the right to identify you through an IP address if we believe it is necessary to enforce compliance with the web portal’s information practices or to protect the CLAIMS ADMINISTRATOR, other visitors to the site, or anyone else.

## V. About Children

This web portal is not intended for use by children under the age of 13. We will not knowingly collect personal information via this web portal from visitors in this age group. **If you are under the age of 13, please do not use this site or provide information to us.** If we become aware that we have received personal information from a child under the age of 13, we will make commercially reasonable efforts to delete that information from our database.

## VI. Links to Other Sites

Please be aware that when you are visiting this web portal, you may be directed to other sites that are beyond the CLAIMS ADMINISTRATOR’s control. Links may take you from the pages of this web portal to unaffiliated sites. These other sites may transmit their own “cookies” to visitors, collect data or solicit personal information. The privacy policies of other sites may differ significantly from this Privacy Policy. We are not responsible for the privacy practices of these other sites and cannot guarantee the security of any information that may be collected there.



## **VII. Changes to This Policy**

The terms of this Privacy Policy may change from time to time. If a change is made, the “last modified” date located at the top of this Policy will be updated to reflect the amendment. You are advised to check periodically for any changes. **Your continued use of the Deepwater Horizon Medical Benefits Web Portal will indicate your acceptance of those changes.**

## **VIII. Contact the CLAIMS ADMINISTRATOR**

If you have any questions, comments, requests, or concerns related to this Privacy Policy or the information practices of this web portal, please contact us at the information found on this website.